

# GT Pie Application



## Mission Statement

To provide the finest bakery cafe experience to every customer, every day by following these principles:

- ♥ Provide an environment of respect and dignity for our customers and associates at all times
- ♥ Offer the finest quality and variety of pies and carry that commitment to all other selections we carry
- ♥ Provide visually stimulating, physically comfortable, stress-free surroundings for our customers, while giving them the highest level of service
- ♥ Supply a safe, clean and efficient work environment for our employees
- ♥ Contribute positively to our communities
- ♥ Provide the highest level of customer service to all of our retail and wholesale customers

The mission and values are clear: to make the best homemade from scratch pies anywhere, to follow that course with all of our products and to treat our customers, suppliers, and employees with respect and dignity. The vast majority of today's commercial food offerings are mass produced at vast automated facilities, distributed to hundreds of outlets and sold by individuals that have no real connection to or understanding of the product. This is exactly opposite of the Grand Traverse Pie Company. As an employee, you will take part in something special and getting rarer: operating a business that strives to connect with the community every day. The food is fresh, made on site, by hand with the utmost care for quality. The customers will be treated as family. We want them to view our pie shop as a destination to relax and enjoy the ambiance, smells and taste that permeates each and every pie shop.

## Contact Information

Please Print

Note: this application was designed for use by persons applying for various types of positions. Please answer the questions to the best of your ability. All information will be confidential. (If English is not your native language, please feel free to ask for assistance.)

|                              |       |      |
|------------------------------|-------|------|
| Name                         |       | Date |
| Address                      |       |      |
| City                         | State | Zip  |
| Phone                        | Email |      |
| How were you referred to us? |       |      |

## Other Important Information

Are you authorized to work in the U.S.?      Yes       No

Are you at least 18 year of age?      Yes       No

Have you ever been convicted of a criminal offense?      Yes       No

## References (not employers or relatives)

## Emergency Contact

| Name & Address | Occupation | Phone | Name         |
|----------------|------------|-------|--------------|
|                |            |       | Phone        |
|                |            |       | Relationship |

## Educational Information

| School      | Name, Address, City, State, Zip | # of Years Attended | Major | Completed  |
|-------------|---------------------------------|---------------------|-------|--|
| High School |                                 |                     |       | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| College     |                                 |                     |       | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Grad School |                                 |                     |       | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Other       |                                 |                     |       | Yes <input type="checkbox"/> No <input type="checkbox"/> |

## What kind of work would you like to do?

Do you wish to work:

Full-Time       Part-time       Temporary       Until when \_\_\_/\_\_\_/\_\_\_

When are you available to begin working?

If part time, what times are you available to work:

What are your pay/salary requirements?

What position are you applying for?

Bakery       Customer Service       Food Service

Do you have any commitments to another employer that might affect your employment with us?

# Work History

|  |                              |
|--|------------------------------|
| Employer:  | Duties:                      |
| Address:   |                              |
| Email:   |                              |
| Supervisor:  |                              |
| Telephone: (    )                      May we contact this employer? |                              |
| Employed From:                      To:                              | Why did you decide to leave? |
| Your Job Title:  |                              |
| Salary Start:                          Finish:                       |                              |

|  |                              |
|--|------------------------------|
| Employer:  | Duties:                      |
| Address:   |                              |
| Email:   |                              |
| Supervisor:  |                              |
| Telephone: (    )                      May we contact this employer? |                              |
| Employed From:                      To:                              | Why did you decide to leave? |
| Your Job Title:  |                              |
| Salary Start:                          Finish:                       |                              |

|  |                              |
|--|------------------------------|
| Employer:  | Duties:                      |
| Address:   |                              |
| Email:   |                              |
| Supervisor:  |                              |
| Telephone: (    )                      May we contact this employer? |                              |
| Employed From:                      To:                              | Why did you decide to leave? |
| Your Job Title:  |                              |
| Salary Start:                          Finish:                       |                              |

Explain any gaps in work history:

- I have/can do the following:
- |   |  |   |
|---|--|---|
| <input type="checkbox"/> good people skills | <input type="checkbox"/> wait tables                     | <input type="checkbox"/> be on my feet 8+ hour shift          |
| <input type="checkbox"/> bake               | <input type="checkbox"/> problem solve                   | <input type="checkbox"/> worked as a line/prep cook           |
| <input type="checkbox"/> cook               | <input type="checkbox"/> work with POS                   | <input type="checkbox"/> work with digital scales             |
| <input type="checkbox"/> talk on the phone  | <input type="checkbox"/> be a quick learner              | <input type="checkbox"/> use email and internet               |
| <input type="checkbox"/> multi task         | <input type="checkbox"/> work under stress and deadlines | <input type="checkbox"/> strong follow-through skills         |
|   | <input type="checkbox"/> handle heavy lifting            | <input type="checkbox"/> work in warmer/ hot work environment |

You must be able to perform the essential functions of the job with or without reasonable accommodation. Essential functions are the fundamental job duties that you must be able to perform on your own or with help of a reasonable accommodation.

## Please answer the following questions:

What is your passion?

Grand Traverse Pie Company is a high volume business with a work day that can be long and stress filled. What makes you believe you can perform well and excel under these work conditions?

Grand Traverse Pie Company is a very service-oriented business. What does excellent customer care mean to you?

Tell me about a time you went above and beyond what was expected.

Tell me about a time when you went looking for additional responsibilities to challenge you at work.

When we check your references, what do you think they will name as your greatest strength?

When we check your references, what do you think they will name as your greatest weakness?

## Agreement - please read carefully & sign

I hereby confirm that the information provided on this application (and accompanying resume, if any) is true to the best of my knowledge. I also agree that falsifying or significant omissions may disqualify me from further consideration for employment and may be considered justification for dismissal if discovered at a later date.

I understand that my employment can be terminated, with or without cause, at any time at the discretion of either the company or myself. I understand that no management official other than the officers of Grand Traverse Pie Company, has any authority to enter into any agreement contrary to the foregoing or make any oral assurance or promise of continued employment.

I understand that Grand Traverse Pie Company is an equal opportunity employer. Grand Traverse Pie Company does not discriminate in employment on account of race, color, religion, national origin, citizenship status, ancestry, age, sex (including sexual harassment), sexual orientation, marital status, physical or mental disability, military status or unfavorable discharge from military service.

I authorize persons, schools, my current employer, and previous employers and organizations named in this application (and accompanying resume, if any) to provide any relevant information that may be required to arrive at an employment decision. This includes Grand Traverse Pie Company's ability to obtain a report of my credit history, drug testing, driving record, and other information that may be necessary in making an employment decision.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_